

CITY OF HOUSTON, TEXAS

APPLICATION FOR PARADE PERMIT

_____ IN DOWNTOWN AREA

CHECK ONE

_____ OUTSIDE DOWNTOWN AREA

The Traffic and Transportation Division of the City of Houston's Department of Public Works and Engineering (Traffic and Transportation Division (T&T)) is located at 611 Walker Street, 5th Floor, Houston, Texas 77002. The Traffic and Transportation Division accepts parade applications only between the hours of 9:00 o'clock a.m. and 4:00 o'clock p.m., Monday through Friday, except for City-observed Holidays (Business Day).

Applications for parade permit under Houston City Code §§ 45-231, *et seq.* (Parade Ordinance) may not be filed prior to 365 days before that date of the event sought to be scheduled commences. Any application tendered for filing before 9:00 o'clock a.m. on the first Business Day on which it may be filed, shall be of no force and effect. See the Parade Ordinance for further explanation.

In the event that any person, including an association, club, society, firm, partnership, corporate body, or individual or group of individuals representing or acting on behalf of the same person causes more than one application to be filed for parades to be conducted on the same calendar day, then the application first received shall be considered to be duly filed and any other applications shall be returned.

The T&T Division shall not accept applications unless accompanied with the required permit fee in the form of a cashier's check payable to the City of Houston or affidavit of inability to pay the required fee as prescribed in Sec. 45-238 of the Houston City Code.

In accordance with all the provisions of Division 1 of Article IX of Chapter 45 of the Code of Ordinances of the City of Houston, Texas, the undersigned applicant hereby applies for a parade permit and hereby provides the following information and represents that it is true and correct:

1. (a) The applicant's name: _____.

(b) The applicant's mailing address (and street address if different): _____

_____.

(c) The applicant's telephone number: _____.

(d) The following are the names, addresses, and telephone numbers of each and every other person, including any association, organization, club, society, firm, partnership, corporate body, or individual or group of individuals on whose behalf the application is made:

_____.

- (e) The name, address and telephone number of the person who will be on-site and in charge of conducting the parade for the applicant and will be responsible to city officials for ensuring that the parade is conducted in compliance with this division and other applicable laws is:

_____.

2. (a) The date requested for the parade: _____.

- (b) The time of day requested for the parade to begin: _____.

3. (a) The estimated time duration of the parade: _____.

- (b) The route of the proposed parade: _____.

_____.

4. The estimated number of persons who will participate in the parade: _____.

5. The estimated number, if any, of the following that will participate in parade:

- (a) Animals and Riders: _____.

- (b) Animal-drawn vehicles: _____.

- (c) Floats: _____.

- (d) Motor Vehicles: _____.

- (e) Motorized Displays (Floats): _____.

- (f) Marching Units or Organizations (Bands, Color Guards, and Drill Teams): _____.

_____.

6. The applicant is fully authorized to act and contract for each and every person, association, organization, club, society, firm, partnership, corporate body or individual or group of individuals on whose behalf this application is made.

7. In the event that it becomes necessary for the City Attorney to initiate a lawsuit regarding this application and any other applications with which it may conflict under Houston Code Section 45-235 (f), what is the name and address of the person authorized to receive and accept judicial process on behalf of the applicant:

_____.

APPLICANT, FOR AND ON BEHALF OF HIMSELF/HERSELF/ITSELF, TOGETHER WITH HIS/HERS/ITS, SUCCESSORS, HEIRS, EXECUTORS, ADMINISTRATORS, ASSIGNS, PARTNERS, MEMBERS, DIRECTORS, OFFICERS, SHAREHOLDERS, EMPLOYEES, AGENTS, SERVANTS, VOLUNTEERS, AND ANY OTHER PERSONS, ORGANIZATIONS, FIRMS OR CORPORATIONS, JOINTLY AND SEVERALLY, DOES HEREBY AGREE TO DEFEND, INDEMNIFY AND HOLD HARMLESS THE CITY OF HOUSTON, TEXAS, TOGETHER WITH ALL OF ITS FORMER AND PRESENT ELECTED AND APPOINTED OFFICIALS, LEGAL REPRESENTATIVES, EMPLOYEES, (IN BOTH THEIR PUBLIC AND PRIVATE CAPACITIES), AGENTS, SERVANTS, VOLUNTEERS, SUCCESSORS AND ASSIGNS AND ALL AFFILIATED PERSONS AND ENTITIES, (HEREINAFTER COLLECTIVELY *HOUSTON*) OF, FROM AND AGAINST ANY AND ALL LIABILITIES OF EVERY KIND, CLAIMS, CAUSES OF ACTION, LOSSES, JUDGMENTS, (INCLUDING ALL EXPENSES OF LITIGATION, COSTS, AND ATTORNEYS' FEES), FINES, DEMANDS, DAMAGES, LOSS OF USE OR SERVICES, OR INJURIES TO REAL AND/OR PERSONAL PROPERTY AND/OR PERSONS (INCLUDING DEATH), KNOWN AND UNKNOWN, (COLLECTIVELY *CLAIMS*) ASSERTED BY ANY PERSON OR ENTITY AGAINST *HOUSTON* WHETHER AT LAW OR IN EQUITY, IN CONTRACT OR TORT, UNDER STATUTORY OR COMMON LAW OR PURSUANT TO THE TEXAS OR UNITED STATES CONSTITUTION(S), ARISING OUT OF, TOUCHING UPON OR IN ANY WAY RELATING TO THE ISSUANCE OF THE *PARADE* PERMIT, THE *PARADE* AND/OR TO THE PRESENCE, MALFUNCTION, MAINTENANCE, ADDITION OR SUBSTITUTION OF ANY PROPERTY OWNED, LEASED, OPERATED, OR UTILIZED BY *HOUSTON* AND/OR ANY OTHER PERSON OR ENTITY IN CONNECTION WITH THE *PARADE* EVEN IF THE *CLAIM* IS THE RESULT OF THE ACTUAL OR ALLEGED SOLE NEGLIGENCE OF *HOUSTON* AND/OR THE ACTUAL OR ALLEGED JOINT OR CONCURRENT NEGLIGENCE OF *HOUSTON* AND ANY OTHER PERSON OR ENTITY, AND/OR THE ACTUAL OR ALLEGED STRICT, STATUTORY OR CONSTITUTIONAL LIABILITY OF *HOUSTON*. AS SUCH, THE FOREGOING INDEMNITY IS INTENDED TO INDEMNIFY *HOUSTON* AGAINST THE CONSEQUENCE OF ITS SOLE NEGLIGENCE OR FAULT AND AGAINST THE CONSEQUENCE OF THE NEGLIGENCE OR FAULT OF *HOUSTON* OCCURRING JOINTLY OR CONCURRENTLY WITH THE NEGLIGENCE OR FAULT OF ANY PERSON OR ENTITY AND AGAINST THE CONSEQUENCE OF THE STRICT, STATUTORY, OR CONSTITUTIONAL LIABILITY OF *HOUSTON*.

APPLICANT: _____

DATE: _____, 20__.

THE STATE OF TEXAS }
COUNTY OF HARRIS }

BEFORE ME, the undersigned authority, on this day personally appeared _____
_____, known to me, who, being by me duly sworn, states
that all declarations contained therein are true and correct.

SUBSCRIBED AND SWORN TO BEFORE ME on the _____ day of _____, 20__.

Notary Public in and for the STATE OF TEXAS

My Commission Expires:

Application received by the Public Works and Engineering Department, Traffic and Transportation Division

By _____

APPLICATION APPROVED:

_____ \$ _____ Permit fee paid

Assistant Director
Public Works and Engineering Department, Traffic and Transportation Division

Date Permit Issued _____ Receipt No. _____

By: _____
Administrative Coordinator/
Special Events Coordinator

Assistant Director
Traffic and Transportation Division

Cc: Sgt. T. H. Bennett, HPD, Special Operations
HPD – Command Center
HPD – C.I.D.
HPD, Kingwood
Tracy Wingate, R-O-W Division
Jo Ann Pettit/Paul Weisser, METRO
Steve Uren, T&T Division